

## 1 General Information

- All prices for our Internet access services include the first connection to one point in your booth. Additional wiring to fan the main drops within your booth will be performed on a time and material basis. Please contact your Customer Account Manager for more information.
- Do not forget to order the appropriate electrical service.
- The State of Illinois and the City of Chicago require a telecommunications tax for all Internet service.
- Exhibitors are permitted to fan out their own networking cables if they choose to do so.

## 2 Description of Services

The following chart highlights the services offered. Please note the number of additional IP addresses available with each wired service. All wired services are delivered via Category 5 or 6 wiring with RJ45 terminated ends. For wired services, you must supply a device with an Ethernet NIC (network interface card), installed TCP/IP, and an Internet browser. For wireless services, you must provide a device with an 802.11 a, b, g, or n wireless receiver. Our wireless network is optimized for 802.11 a and n devices transmitting and receiving at 5.0 GHz. Your quality of service on the wireless network may vary depending upon hardware and environmental factors such as booth structures, attendee traffic, and location. For mission critical applications, TEG strongly recommends using a wired dedicated service whenever possible. There are no firewalls on our Executive Class Plus or Dedicated Services. Nor is there any filtering on our connection to the Internet. Please consider your vulnerabilities; make sure you have up-to-date anti-virus software installed on your computer and consider the use of a firewall (we offer firewalls for rental). All Internet prices are a flat rate; no per minute usage or connection charges apply.

## 3 Cancellation Policy

For full cancellation of all telecommunication services ordered, a cancellation fee in the amount of 10% of the value of the telecommunication services ordered will be charged.  
For partial cancellation of telecommunication services ordered, but not yet installed, no cancellation fees will be incurred.  
For partial cancellation of telecommunication services ordered and installed, but not yet used by the exhibitor, a cancellation fee of 10% plus the installation labor costs will be charged.  
For cancellation of an Internet line that has been installed but not yet used, a 50% cancellation fee will be charged.  
For cancellation of telecommunications services that have been installed and used, the full cost will be charged.

DESCRIPTION OF SERVICES			
Service	Connection Speed	IP Addresses	Recommended Uses
Associate Class Shared Wired Service	Typical speeds up to 512 Kbps	Includes 1 DHCP IP address	For an individual user who wants easy plug and play access to E-mail and light web surfing on one device. This service is not designed to consistently support streaming audio or video. <b>Connecting a wireless access point is not permitted on this service.</b>
Executive Class Shared Wired Service	Typical speeds up to 1 Mbps	Includes 4 DHCP Private IP addresses; up to 6 additional addresses can be purchased.	For a user who needs a little more bandwidth and the ability to access the internet over multiple devices with plug and play capability. Executive Class service can be used for moderate web surfing. <b>Connecting a wireless access point is not permitted on this service.</b>
Executive Class Plus Shared Wired Service	Typical speeds up to 1 Mbps	Includes 4 routable public IP addresses; up to 6 additional addresses can be purchased.	Provides the same speeds and service found in the Executive Class Wired Service but uses routable IP addresses. <b>Connecting a wireless access point is not permitted on this service.</b>
Dedicated Wired 1.54 Mbps	1.54 Mbps	Includes 10 IP addresses. Up to 10 additional IP addresses can be purchased.	1.54 Mbps. <b>Connecting a wireless access point is not permitted on this service.</b>
Dedicated Wired 3.0 Mbps	3.0 Mbps	Includes 15 IP addresses. Up to 14 additional IP addresses can be purchased.	3.0 Mbps. <b>Connecting a wireless access point is not permitted on this service.</b>
Dedicated Wired 6.0 Mbps	6.0 Mbps	Includes 20 IP addresses. Up to 9 additional IP addresses can be purchased.	6.0 Mbps
Dedicated Services Greater than 6.0 Mbps			Please contact your Customer Account Manager at 972-580-9000.

Please refer to the union jurisdictions and exhibitor rights forms for more information.

	Code	Description	Qty	Advance Price	Standard Price	Total
1 Digital Internet Service	All services include the installation of ONE 10BaseT Network Cable, terminated on a RJ45 end. Additional wiring is done by our installers on a time and materials basis. You must supply all necessary hardware and software.					
	3401	Associate Class Wired Service	X	\$ 500.00	\$ 625.00 =	
	3402	Executive Class Wired Service	X	\$1,200.00	\$ 1,500.00 =	
	3403	Executive Class Plus Wired Service	X	\$1,400.00	\$ 1,750.00 =	
	DEDICATED WIRED INTERNET SERVICES					
	3404	1.54 Mbps Service	X	\$3,510.00	\$ 4,390.00 =	
	3405	3.0 Mbps Service	X	\$5,700.00	\$ 7,125.00 =	
	3406	6.0 Mbps Service	X	\$8,700.00	\$10,875.00 =	
	3354	Additional TCP/IP Addresses	X	\$ 125.00	\$ 160.00 =	
		Dedicated Services Greater than 6.0 Mbps		Please call for quote.		
2 Materials and Accessories	Hub Rental - If you are connecting more than one computer, you will need a hub. We offer hubs in 8, 16 or 24 port varieties.					
	3358	8 Port Hub	X	\$ 125.00	\$ 160.00 =	
	3376	16 Port Hub	X	\$ 200.00	\$ 250.00 =	
	3377	24 Port Hub	X	\$ 250.00	\$ 315.00 =	
	3367	Firewall Rental - We offer Cisco Pix® firewalls. Includes basic programming.	X	\$ 625.00	\$ 780.00 =	
3 Labor Rates	Straight Time		X	N/A	\$ 99.00 =	
	Overtime		X	N/A	\$ 144.00 =	
	Double Time		X	N/A	\$ 189.00 =	

Please note: Connecting a wireless access point is not permitted on the following service codes:	
3401	Associate Class
3402	Executive Class
3403	Executive Class Plus
3404	1.54 Mbps
3405	3.0 Mbps

TAX BREAKDOWN	
7%	State excise
0.50%	State infrastructure
7%	City excise

See terms and conditions. We cannot guarantee speeds on the Internet. Speeds listed are determined by your device and our Internet gateway. By placing an order, you agree to all terms and conditions. Services include one connection only. Additional drops or fanning of cables within the booth will be done on a time and materials bases.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
An Internet floor plan must be provided with this order. See form 21d.	Subtotal
<input type="checkbox"/> Attached	Taxes and Fees Multiplied by 14.5% of Subtotal
<input type="checkbox"/> To Follow (Must be received by Disc. Deadline for Advance Rate)	Late Floorplan Fee (received after 3/14/19) \$500.00
<input type="checkbox"/> Standard Location	TEG Service Convenience Charge (\$35.00 Minimum or 10% of Total Order)
	<b>TOTAL</b>

Exhibiting Company: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Authorizer's Signature: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
Date: \_\_\_\_\_

**On-Site Contact Information**

**Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_  
**Cell Number:** \_\_\_\_\_

**Internet Floor  
Plan Template**

**Discount Deadline:**  
**February 18, 2019**  
**(excludes labor)**

Using the legend below, please complete this form for all utility services you order. A change of location on an installed or partially installed utility service may result in additional costs to you. If you are submitting your own detailed drawing, please be sure to include the following items:

- Add your company name, booth number, your office phone, e-mail and fax numbers, your on-site contact, their cell phone number and their expected arrival date, your equipment delivery date and your carpet (flooring) installation date.
- Submit one floor plan copy for each utility service ordered (e.g. 2 copies if ordering electrical and plumbing services).
- Be sure to check-in at The Expo Group Service Desk upon your arrival to notify our staff when you are ready for your services.

**Aisle or Booth # \_\_\_\_\_ (Back of Booth)**

**Adjacent  
Booth#**  
\_\_\_\_\_

**Adjacent  
Booth#**  
\_\_\_\_\_

**Feet  
Back**



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1																					1
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	

**Feet  
Over**

**Aisle # \_\_\_\_\_ (Front of Booth)**



**INTERNET ACCESS** \_\_\_\_\_

Exhibiting Company: \_\_\_\_\_ Booth Number: \_\_\_\_\_

## 1 Overview

The service should **ONLY** be used for non-mission-critical applications such as general web surfing and Internet-based email access.

**Access to the WiFi network may be sporadic and cannot be guaranteed as access is based on the volume of users.**

McCormick Place Technology Services is committed to delivering the highest quality internet and networking services in the industry. Experience has shown that wireless service is inherently vulnerable to interference from other devices that utilize the same radio frequency spectrum (such as Microwave ovens). **It is for this reason that we highly recommend that if you plan to use the Internet to demonstrate or present products that are mission critical to your exhibit, a hard-wired service should be ordered.** If you need help with selecting the proper Internet service for your exhibit, please contact your Customer Account Manager.

## 2 Requirements

**To access WIFI service:**

- Your device / computer must have an 802.11b/g Wireless Network Interface card (Integrated, PCMCIA, or USB)

## 3 Terms, Conditions and Notices

I accept and understand the limitations and vulnerabilities of the wireless Internet service provided by McCormick Place. I also understand that if I chose to use this service for any reason including, but not limited to, showcasing, product demonstration, application demonstration or other mission critical applications, McCormick Place will not be responsible for any interference or disruption of services that may occur.

## 4 Cancellation Policy

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	Code	Description	Qty	Advance Price	Standard Price	Total
<b>1</b>	Wireless Internet Service					
	To utilize VIP Class Wireless services your device must support 5.0 GHz. One service for each device. Cannot be transferred across devices.					
	3410	VIP Wireless (Speed 1.5 Mbps)	X	\$300.00	\$375.00	=
	3420	VIP Plus Wireless (Speed 10 Mbps)	X	\$450.00	\$525.00	=
		For multi-user pricing		Please call for quote.		

**Please note: Connecting a wireless access point is not permitted on the following service codes:**

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3402	Executive Class
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3404	1.54 Mbps
3405	3.0 Mbps

**TAX BREAKDOWN**

7%	State excise
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7%	City excise

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**ADDITIONAL INFORMATION**

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or for labor estimates.

**CALCULATING YOUR TOTAL**

Subtotal	
Taxes and Fees Multiplied by 14.5% of Subtotal	
Late Floorplan Fee (received after 3/14/19)	\$500.00
TEG Service Convenience Charge (\$35.00 Minimum or 10% of Total Order)	
<b>TOTAL</b>	

Exhibiting Company: \_\_\_\_\_

Print Name: \_\_\_\_\_

Authorizer's Signature: \_\_\_\_\_

Booth Number: \_\_\_\_\_

Date: \_\_\_\_\_

Event Name: \_\_\_\_\_ Event Dates: \_\_\_\_\_  
Company Name: \_\_\_\_\_ Booth #: \_\_\_\_\_ Date: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

PLEASE COMPLETE ONE (1) FORM PER WIRELESS ACCESS POINT AND RETURN IT TO US BY  
14 DAYS PRIOR TO MOVE-IN.

1. Have you ordered Internet Services? Yes ☐ No ☐

If so, please provide your Technology Services Order Number: \_\_\_\_\_  
(Located on the Service Order Confirmation email that you received after your Internet order was placed.)

2. What services have been ordered? (must be a Dedicated Wired Internet Service to qualify w/ 6 Mbps or greater.)

\_\_\_\_\_

3. Is your access point capable of manual power output and channel selection adjustments? Yes ☐ No ☐

Please List Technical Specifications:

AP MAC Address: \_\_\_\_\_ SSID: \_\_\_\_\_

AP Manufacturer: \_\_\_\_\_ AP Model: \_\_\_\_\_

Intended 2.4 GHz Channel (check one): 1 ☐ 6 ☐ 11 ☐ Intended 2.4 GHz Signal Strength: \_\_\_\_\_

Intended 5 GHz Channel: \_\_\_\_\_ Intended 5 GHz Signal Strength: \_\_\_\_\_

Intended Mounting Height: \_\_\_\_\_

Your signature indicates that you have read and fully understand our terms and conditions as stated in this manual.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_