

1 Targeted Move-In and Move-Out Information

Target dates for all inbound and outbound freight have been assigned to each ProFood Tech 2019 exhibitor for installation (move-in) and dismantle (move-out) of display material, equipment and machinery at McCormick Place.

MOVE-IN AND MOVE-OUT SCHEDULES ARE PROVIDED IN THIS SECTION.

McCormick Place Marshalling Yard is located at the corner of **Moe Drive North** (see map in this section). **Operating hours for check-in are 5:00 am to 3:00 pm every day during the installation. NOTE:** Some exhibitors are scheduled for 7:00 am targets. If your target is 7:00 am, your carrier must arrive between 5:00 am and 7:00 am. If your target time is 12:30 pm, your carrier must arrive between 12:00 pm and 2:00 pm. If your carrier checks in any later than your allotted target time, they must wait until scheduled vehicles are unloaded first, thus increasing your chances of overtime charges.

Your carrier must arrive at the McCormick Place Marshalling Yard and the driver must check in to receive an unloading / loading ticket and a window card prior to your designated target date / time, to guarantee same day unloading / loading.

The Expo Group is not responsible for waiting time charges.

McCormick Place Marshalling Yard operating hours during dismantle are 5:00 am to 3:00 pm.

Important: All drayage/material handling is included in your space rate, provided your shipment/truck checks in at McCormick Place Marshalling Yard by 2:00 pm on your assigned-targeted move-in date and time. A special assessment will apply to off-target shipments (inbound only) and advance warehouse shipments. See the Material Handling Rates form in Section 3 for cost.

Advance Warehouse: Exhibitors who ship their display material, equipment or machinery to the Advance Warehouse or with Schenker Informational Freight Logistics will have their material automatically delivered to their booth by their assigned target date and time.

International and Canadian Shipments: Neither TEG, PMMI nor McCormick Place, can provide a tax ID number for customs clearance. It is the responsibility of a licensed customs broker to provide this service and insure passage of the show materials into the United States. All freight should be consigned to a certified broker for customs clearance.

If your company cannot adhere to the scheduled inbound and/or outbound dates as assigned, please send an email request for a date change to The Expo Group by Monday, March 4, 2019.

**ProFood Tech 2019
Jim Roche
Email: jroche@packexposervices.com**

Please contact your Customer Account Manager if you have questions.

The Expo Group **cannot** guarantee that your scheduled date can be changed; however, we will try to accommodate your needs. The Expo Group will notify the exhibitor in writing if their target date change has been approved.

2 Inbound Shipments

INBOUND SHIPMENTS

The floor plan is color coded to indicate the freight receiving target date assigned to each booth. Please note that all exhibit halls are shown on this plan. Adhering to your assigned target date will save time and insure an efficient move-in.

The following tips will help you understand and use the floor plan and the freight target program:

- To determine your assigned target date and time, find your booth and match the color to the key.
- **TARGET TIME IS FOR CHECK-IN AT THE MARSHALLING YARD ONLY. Actual unloading could take many hours. Target dates apply to machinery and display materials only. TEG is not responsible for carrier wait time charges.**
- Certified weight tickets will be required. Separate weights for display materials and machinery equipment are required.
- If materials are not properly identified, they will be classified as Display Material.
- Off target display material and machinery will be subject to overtime charges if unloaded on overtime.
- Target assignments have been determined by booth size and location on the show floor.
- If you ship your materials to The Expo Group advance warehouse by Monday, March 4, 2019, we will have your materials delivered to your booth on or prior to your assigned target date.
- Make certain that your shipping department, freight carrier, non-official contractor and/or display house receive copies of this page and map. Compliance with the installation target date will contribute greatly to cost and time efficient set-up.

If your company cannot adhere to the scheduled inbound and/or outbound dates as assigned, please send an email request for a date change to The Expo Group by Monday, March 4, 2019.

**ProFood Tech 2019
Jim Roche
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3 Outbound Shipments

OUTBOUND SHIPMENTS

This floor plan is color coded to indicate the day your freight is scheduled to clear the exhibit hall.

- Your assigned target is the day your freight is to be removed from the exhibit hall. The McCormick Place Marshalling Yard opens at 5:00 am for outbound shipments. All vehicles are handled on a first-come, first-served basis. Vehicles must check-in prior to 2:00 pm on their assigned target date.
- Exhibitors with an outbound target date of Saturday, March 30, 2019 must have their trucks checked-in by 9:00 am.
- Exhibitors are assigned a one (1) day outbound targeted move-out. If you need more than one (1) day, contact The Expo Group.
- **If the carrier's name listed on the outbound material handling agreement does not match the name of the carrier that checks-in to pick up your company's freight, it will not be released.**
- **All drivers will be required to fill out an "Outbound Driver Information Sheet" before checking-in at the marshalling area office to load out. (This Form is for outbound only.)**

If you cannot adhere to your assigned target date and wish to make a change, please send an email request to The Expo Group by Monday, March 4, 2019.

The Expo Group
Jim Roche
Email: jroche@packexposervices.com

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TEG is not responsible for carrier wait time charges.

ProFood Tech

THE Processing Event for Food & Beverage
 MARCH 26-28, 2019 | McCORMICK PLACE
 CHICAGO, ILLINOIS USA



ProFood Tech
 March 26 - 28, 2019
 Hall F2
 Mc Cormick Place
 Chicago, Illinois

In-Bound Color Coding

- = Yellow Thursday, March 21st 12:30PM
 - = Blue Friday, March 22nd 7AM
 - = Green Friday, March 22nd 12:30PM
 - = Orange Saturday, March 23rd 7AM
 - = Purple Saturday, March 23rd 12:30PM
 - = Red Sunday, March 24 7AM
 - = Pink Monday, March 25 7AM
- (there are no available freight targets on Sunday 3/24)



*This floor plan is subject to fire marshal approval.

ProFood Tech

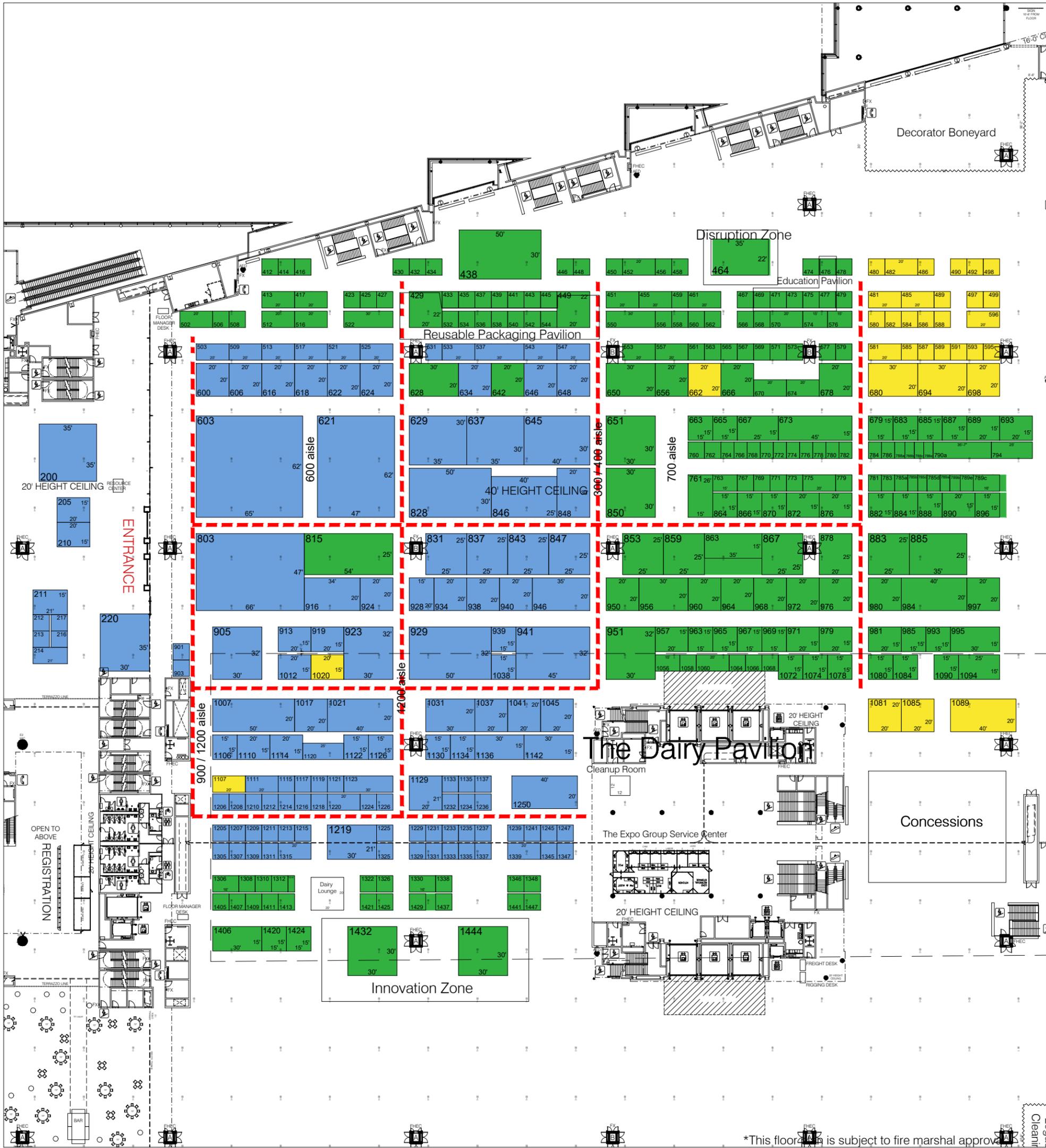
THE Processing Event for Food & Beverage
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ProFood Tech
 March 26 - 28, 2019
 Hall F2
 Mc Cormick Place
 Chicago, Illinois

Out-Bound Color Coding

- = Yellow Thursday, March 28th
- = Green Friday, March 29th
- = Blue Saturday, March 30th



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